

Central Bedfordshire  
Council  
Priory House  
Monks Walk  
Chicksands,  
Shefford SG17 5TQ



**please ask for** Bernard Carter  
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**date** 8 December 2011

## NOTICE OF MEETING

### CUSTOMER AND CENTRAL SERVICES OVERVIEW & SCRUTINY COMMITTEE

Date & Time

**Monday, 19 December 2011 10.00 a.m.**

Venue at

**Room 15, Priory House, Monks Walk, Shefford**

Richard Carr  
**Chief Executive**

To: The Chairman and Members of the CUSTOMER AND CENTRAL SERVICES OVERVIEW & SCRUTINY COMMITTEE:

Cllrs P A Duckett (Chairman), Miss A Sparrow (Vice-Chairman), L Birt, J A E Clarke, Mrs R J Drinkwater, Dr R Egan, R W Johnstone, J Murray and Mrs M Mustoe

[Named Substitutes:

Mrs C F Chapman MBE, K Janes, D Jones, J A G Saunders and I Shingler]

All other Members of the Council - on request

**MEMBERS OF THE PRESS AND PUBLIC ARE WELCOME TO ATTEND THIS  
MEETING**

# AGENDA

1. **Apologies for Absence**

Apologies for absence and notification of substitute members.

2. **Minutes**

To approve as a correct record the Minutes of the meeting of the Customer and Central Services Overview and Scrutiny Committee held on 28 November 2011 and to note actions taken since that meeting.

3. **Members' Interests**

To receive from Members any declarations and the nature thereof in relation to:-

- (a) personal interests in any agenda item
- (b) personal and prejudicial interests in any agenda item
- (c) any political whip in relation to any agenda item.

4. **Chairman's Announcements and Communications**

To receive any announcements from the Chairman and any matters of communication.

5. **Petitions**

To receive petitions from members of the public in accordance with the Public Participation Procedure as set out in Annex 2 of Part A4 of the Constitution.

6. **Questions, Statements or Deputations**

To receive any questions, statements or deputations from members of the public in accordance with the Public Participation Procedure as set out in Annex 1 of part A4 of the Constitution.

7. **Call-In**

To consider any decision of the Executive referred to this Committee for review in accordance with Procedure Rule 10.10 of Part D2.

8. **Requested Items**

To consider any items referred to the Committee at the request of a Member under Procedure Rule 3.1 of Part D2 of the Constitution.

<b>Reports</b>
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<b>Item</b>	<b>Subject</b>	<b>Page Nos.</b>
9	<b>Executive Member Update</b>  To receive a brief verbal update from the Deputy Leader and Executive Member for Corporate Resources.	*
10	<b>Draft Budget 2012/13, Medium Term Financial Plan 2012 - 2016 and Capital Programme 2012/13 to 2015/16</b>  The report allows Members the opportunity to review the Council's draft Budget for 2012/13, Medium Term Financial Plan and Capital Programme, which was presented to Executive on 6 December 2011.  <b>Members are requested to bring their 6 December 2011 Executive papers (Items 8 &amp; 9) to this Committee meeting.</b>	* 11 - 12
11	<b>Fees and Charges 2012/13</b>  The report proposes the revised fees and charges rates to be effective from 1 April 2012.	* 13 - 58
12	<b>Revenue Budget Management Report Quarter ended 30 September 2011 for Corporate Resources</b>  The report sets out the Revenue financial position to the end of September 2011 and the latest forecast position.	* 59 - 80
13	<b>Capital Budget Management Report Quarter ended 30 September 2011 for Corporate Resources</b>  The report sets out the Capital financial position to the end of September 2011.	* 81 - 86
14	<b>Work Programme 2011 - 2012 &amp; Executive Forward Plan</b>  The report provides Members with details of the currently drafted Committee work programme and the latest Executive Forward Plan.	* 87 - 110